



Natural Resources Conservation Service
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May 15, 2007

WEST VIRGINIA BULLETIN NO: WV 180-7-2

SUBJECT: Revision of West Virginia CPA-052 and National Environmental Policy Act (NEPA) Training

Purpose: To notify field and area staffs of the availability of the revised NRCS WV CPA-052 and to schedule training for state, area and field staffs on the use of the new form.

Expiration Date: September 31, 2007

Action Required By: May 31, 2007

In order to comply with the National Environmental Policy Act (NEPA), NRCS must at a minimum conduct and document an Environmental Evaluation (EE). This provides a basic framework for documenting effects on resources and special environmental concerns that are important in the U.S. and West Virginia. The finding of the EE determines the level of environmental analysis to be conducted and is intended to be utilized for all NRCS planning activities within West Virginia. It is NRCS's policy to develop an EE as part of every planning activity and the Responsible Federal Official (RFO) to concur with those findings.

The revised [WV NRCS CPA-052](#), dated May 2007, replaces the existing form dated 10/05. The new form is in Excel format and is intended to be a companion to the assistance notes and stored within the client's files electronically. Paper copies of any relevant items may also be stored within client case files. The new format is intended to be more user-friendly and includes help sheets and regulatory information to assist in the environmental concern decision making process.

Training on the use of the revised form and on NRCS NEPA policy will be provided by the State Resource Conservationist's staff. Training will consist of a NEPA overview and the use of the revised form for planning activities. This training will be provided in a one day session and will be worth five (5) hours of continuing education units (CEU) toward Conservation Planning Certification. All employees that are involved in planning activities, including RC&D Measure Plans, should attend the training. Assistant State Conservationists for Field Operations should contact Rick Heaslip, State Resource Conservationist prior to May 31, 2007 to schedule a one day training session.

If you have any questions concerning the revised form, please contact Rick Heaslip, State Resource Conservationist, at 284-7579 or Casey Shrader, State Biologist, at 284-7581.

/s/ William P. O'Donnell, Acting for

KEVIN WICKEY
State Conservationist

Attachment: [WV NRCS CPA-052](#)

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